Do you want to make a difference

……… become an Ambassador!

Cambridgeshire and Peterborough Training Hub are recruiting a

**Physician Associate Ambassador** ( 1-2 days a week) to join our team and support the development and training offer PAs in healthcare settings.

We are looking for someone that is passionate about their role and what they do, who possess a diverse range of qualities, expertise, skills and experiences that could really support the development of the PA role especially in Primary Care.

**Why become an ambassador at Cambridgeshire and Peterborough Training hub ?**

* Develop your own personal and professional skills
* Share knowledge and open new networks
* Support development and changes for PAs

**Purpose of the role**

* **Assisting** with the understanding of new roles, governance and development needs
* **Supporting** development of recruitment, retention and training opportunities
* **Representing** the interests of PAs at meetings, events, conferences and through ongoing multimedia promotion
* **Identifying** training needs and advising on delivery content
* **Developing** relevant communication including updates, advice and document review
* **Leading** the development of Peer Support Groups
* **Engaging** key stakeholders to support the development of PAs

The post-holder will act as a “champion” for PAs, testing and refining new ways of working. Successful implementation of these roles will benefit from coordinated, sustainable approaches to workforce supply, training and education across all healthcare settings.

Apply Now – closing date Monday 16th August 2021

For more information please see the Job Description.

**Physician Associate Ambassador Job Description**

**Title:** Physician Associate Ambassador

**Salary:** Agenda for Change Band 7

**Hours of work:** initially 1 day a week (potential for 2 days per week) (12 month fixed term)

**Location**: Cambridgeshire and Peterborough

**Accountability:** Training Hub Project Manager

**Job Summary**

The physician associate ambassador post will offer a suitably experienced general practice or secondary care PA the opportunity to contribute to healthcare workforce transformation and, through working within a multi-professional workforce, to develop and advance the roles of physician associates in primary and secondary care.

Physician Associate Ambassador posts will run over a 12 (calendar) month period and will commence September 2021.

Post-holders will be experienced and an accredited Physician Associates (PA), with demonstrable membership to the RCP Faculty of Physician Associates and the PA Managed Voluntary Register. Post-holders will be expected to work in a clinical role, with an additional time being set aside for the purposes of the ambassador role.

Ambassadors are experienced professionals who are released for a maximum of 1 (potentially 2) days per week over a 12-month (fixed term) contract period if employed or can be employed as an independent.

**What benefits will the physician associate ambassador role bring to the Cambridgeshire and Peterborough workforce?**

* The post-holder will contribute to clinical workforce development and act in an interface role across healthcare sectors.
* The role will aim to assist in the integration of PAs into multi-professional primary care clinical workforces in Cambridgeshire and Peterborough. This will involve working to represent the interests of the profession.
* The post-holder will act as a “champion” for PAs in primary and secondary care, testing and refining new ways of working.
* Successful implementation of this role will benefit from coordinated, sustainable approaches to workforce supply, training and education across the region.

**Main Duties and Responsibilities**

* To work with their employer, HEE and other PA Ambassadors, HEIs and key stakeholders to develop work-streams aimed at promoting the workforce integration of PAs, addressing clinical workforce need
* In cooperation with PA course providers (HEIs) across the region and nationally, provide education, training and professional development guidance to employers in Urgent, Acute, Emergency Care settings in Primary and Secondary Care health economies
* To work with HEIs to encourage and develop primary placements for PAs in training
* To initiate, lead and develop a professional support network, action learning set or similar to support PAs especially in their early years
* Act as a mentor, gaining understanding of available resources to identify career development opportunities
* Provide career and recruitment advice to potential PAs and employers. Encourage employers to hold career events in conjunction with HEIs
* To support understanding of the role especially in primary care and work with PCNs on the implementation of the new roles in general practice, provide advice and support including training, education, recruitment and retention
* To attend monthly AHP/New roles working group
* To communicate and work with key stakeholders, including the Faculty of PAs, to promote and share experiences, innovation and good practice at local and national meetings
* To capture case studies across C and P and advise on workforce supply solutions where appropriate and collate workforce data
* To comply with RCP Faculty of Physician Associates requirements regarding revalidation and continuing professional development.

**The PA Ambassador may undertake specific duties including (but not limited to):**

* Workforce communication – For example with consultant groups, Medical Directors, HR Directors, Chief Officers, HEI course directors, DEQs, Post-Graduate Deans, CCG and HEE LWAB leads.
* Representing the interests of the PA profession at national stakeholder meetings / engagement events / conferences where appropriate – either as part of an Ambassador team or individually.
* Identifying where workforce conferences and multi-organisation meetings are required and organising / facilitating / hosting as appropriate (with resource support from their employing organisation and / or HEE).
* Identifying and developing innovative projects for supporting the growth of the PA workforce at local and Midlands-and-East geography levels – either on their own initiative, as a collaborative “Ambassadors Project” or following their employer’s or an HEE brief.
* Understanding and maintaining regional and national contact networks across urgent and acute care (eg. STP, Vanguards, CEPNs, Urgent Care Network, Local Provider Networks, Local Commissioners Networks).
* Identifying strategies to market and promote innovative project work – eg. publication and abstract submission; event organisation; developing and marketing training pathways; creation of stakeholder networks.

This job description is not intended to be an exhaustive list of duties, although it aims to highlight the typical main responsibilities of the post.

*Key Stakeholders*

* HEE-Midlands and East Local Office Teams and national PA Development Group
* NHS England Midlands and East Local Area Team (UEC and GPFV teams)
* Faculty of PAs at the Royal College of Physicians (RCP)
* Primary care organisations - GP practices / Federations / Vanguard sites / Urgent Care.
* Secondary care organisations, workforce groups and primary / community care interface groups
* Sustainability Transformation Partnerships (STP), Local Workforce Action Boards (LWAB), Community Education Provider Networks (CEPN)/Training Hubs (TH)
* UK and Ireland Universities Board for PA Education (UKIUBPAE)
* Clinical Commissioning Groups (CCG)
* Regulatory bodies (eg. GMC, HCPC)

**Person Specification: Physician Associate Ambassadors**

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|  | **ESSENTIAL** | **DESIRABLE** |
| **QUALIFICATIONS / REGISTRATION** | * BA/BSc Degree prior to undertaking Physician Associate Program * Graduate of an accredited UK Physician Associate training program * Successfully passed national PA Licensing Exam (evidence of six year recertification exam pass where necessary) * Membership with RCP for Faculty of Physician Associates (FPA) * Full Driving Licence * In date DBS certificate * Equal opportunity training in the last 3 years. | * Voluntary registration with the Physician Associate Managed Voluntary Register |
| **EXPERIENCE** | * Working as a PA in General Practice and / or Secondary Care * Ability to work both autonomously and in a team * Excellent interpersonal, influencing and negotiating skills * Excellent written and verbal communication skills | * An understanding of how GPs and general practices work. * Previous record of successful local project or initiative * Previous education or leadership experience. * Experience of chairing meetings. * Experience of report writing. |
| **APTITUDES** | * Able to work under pressure and to meet deadlines * Produce timely and informative reports * Gain acceptance for recommendations and influence/motivate/ persuade the audience to   comply with the recommendations/agreed course of action where there may be significant  barriers | * Up to date knowledge of national priorities for PAs, primary care and NHS * Broad understanding of education and management theories * Social media including Twitter & Facebook * Presentation skills including PowerPoint. * Small group work skills |
| **PERSONAL QUALITIES** | * Enthusiasm, adaptable and ’can do’ attitude * Ability to listen to needs of others * Self-motivated and a motivator of others * High expectations for quality |  |