

Pre-registration Training Pharmacy Technicians (PTPT)

- £46,099 funding contribution offer to GP Practices
- Per trainee for 24 month apprenticeship

The Pharmacy Technician Trainee

- ▶ 2-year Level 3 Diploma
- ▶ Eligibility: GCSE C/4 or equivalent
- ▶ Must be able to be supervised by a registered pharmacist or pharmacy technician for the duration of their training
- ▶ Registered with the GPhC on completion
- ▶ Bring technical skill mix for primary care MDT

Choose apprenticeships:

- ▶ Apprenticeship (any age - eligibility applies)
- ▶ New recruits (support available) or existing staff development opportunity
- ▶ Education and training costs funded by the apprenticeship levy (gifting can be arranged from within the ICS)
- ▶ £46,099 utilised in support of salary/backfill/supervision

Role of a Pharmacy Technician

Please note, this list is not exhaustive and lists the top three care settings and tasks currently being undertaken within partnerships on the National pilot across London and Kent, Surrey and Sussex.

Acute Hospital	GP Practice	Community Pharmacy
<ul style="list-style-type: none"> Dispensing medicines Stock Control Medicines reconciliation POD assessments Transcribing for supply Final Accuracy Checking Audit / Projects Discharge counselling Patient education Providing information and advice Responding to the MHRA recalls Be able to check inhaler technique 	<ul style="list-style-type: none"> Repeat prescriptions management Patient safety audit Medicines Reconciliation Complete a concordance / compliance review Counselling patients to support them in using their medicines effectively. Counsel patients on new or high-risk medication Medication switching– high cost drugs Health promotion campaigns Respond to the MHRA recalls Assist with medication queries Clinical Prioritisation of patients and tasks Support initiatives for antimicrobial stewardship 	<ul style="list-style-type: none"> Dispensing medicines Stock Control Final Accuracy Checking Audit / Projects Health promotion campaigns Respond to the MHRA recalls Receiving and validating prescriptions Giving out medicines Providing information and advice Supporting health monitoring – BP , etc. Over the counter medication (OTC) Be able to check inhaler technique

Opportunity for all

- ▶ Grow your own workforce
- ▶ Take advantage of building skills to meet the aspiration of the Long Term Plan & contracts (network DES, CPCF)
- ▶ Opportunity to shape the PCN pharmacy workforce
- ▶ Invest in current staff or bring in new staff via apprenticeship route
- ▶ Although supernumerary, they will support service delivery

Useful information: [2020.07.08-Apprenticeships-in-Primary-Care-v3.pdf](#)
(skillsforhealth.org.uk)

How much funding is available?

- ▶ £46,099 per apprentice over the 2-year apprenticeship training period
- ▶ Funding can be used to support salary, educational supervision or other elements to support the trainee to successfully complete the apprenticeship
- ▶ The apprentice can be someone new to your team or an existing member of staff to upskill
- ▶ Please note, if you are upskilling an existing member of staff you may be looking at keeping them on their existing wage and using the funding as a contribution to this. This is at the discretion of the employer

What will it cost me?

- ▶ Funding for the apprenticeship training is available from:
 - ▶ the apprenticeship levy (gifted for non-levy paying organisations) to cover 100% of the apprenticeship fees
 - ▶ or through government co-investment where you will need to pay a contribution of currently 5% of training costs
- ▶ CPTH can support you in securing a levy transfer from system partners, however this cannot be guaranteed
- ▶ The trainee wage must be covered by the employer using available funding.
- ▶ The expectation that **NEW PTPTs** will be paid recommended rate as per [Agenda for Change Annex 21 of Band 4](#) (adjusted trainee rate). This ensures standardisation across all employers and equates to (excluding employer on-costs):

Approx. £18,398 per annum (this is 70% of band 4 maximum)

PTPT Recruitment

All applicants for the post must meet the following criteria:

- ▶ Four GCSEs at Grade A*-C/9-4 including Mathematics, English Language, Science and one other subject
- ▶ May need to undertake pre-screening criteria in relation to: health and character, current ability & current level of maths, English & science knowledge
- ▶ 16 years of age or older
- ▶ Appropriate DBS check and references as per the employing organisations HR policies
- ▶ Full-time contract
- ▶ Part-time considered on a case by case basis (at least 30 hrs/week to complete training in 24 months)

Placements

- ▶ Training programme must meet the requirements of the GPhC Initial Education Training Standards
- ▶ Min of 12 weeks per year on placements
- ▶ Can decide model of placements eg block/1 day per week
- ▶ be overseen by an Educational Supervisor (in each setting)
- ▶ have a work-based practice/clinical supervisor (in each setting)
- ▶ provide good experiential learning opportunities
- ▶ **Should be able to commit to forming a partnership with a community pharmacy or hospital employer/s to ensure your trainee can complete all their competencies of the training as part of a rotation placement**

Education Provision

- ▶ Apprenticeship: therefore course fees are funded through the levy
- ▶ CPTH will identify a GPhC accredited training provider for the delivery of the apprenticeship. This will be one of the providers that has been identified as part of the national procurement process. (Preference Buttercups)
- ▶ Employers need to facilitate the completion of the education provision
- ▶ Provide educational & practice supervision from a pharmacy professional registered with the General Pharmaceutical Council (GPhC). This can be a pharmacy technician and/or pharmacist
- ▶ It is expected that the PTPT will meet their educational supervisor at least once a month to review progress and provide support of the PTPT
- ▶ 20% off the job training Apprenticeships: off-the-job training - GOV.UK (www.gov.uk)

Practice/Clinical Supervisors

- ▶ All placements must have a named registered professional to act as a practice/clinical supervisor
- ▶ Work-based experience must be under the supervision, direction or guidance of a pharmacist or pharmacy technician to whom they are directly accountable for a minimum of 14 hours per week.
- ▶ Practice/clinical supervisors will support PTPTs to identify opportunities for learning in the workplace and provide supervision of PTPTs on a day-to-day basis, identifying PTPTs requiring additional support
- ▶ Funding not used for apprenticeship salary can be used as necessary to support educational supervision where it is lacking

Role of the Educational supervisor (ES)

The Educational supervisor is a named person, responsible for the overall supervision and management of a specified trainee's educational progress during a period of training placement or series of placements. This will include formal assessment and sign off.

The Educational supervisor is responsible for:

- Liaises with education provider and HEE
- Ensuring inductions are undertaken
- Objective settings
- Organising workplace shadowing
- On the job training
- Formative Assessments
- Progress reviews
- Ensures each placement site has a PS in place
- Ensures the PS understands their role
- Facilitates completion of training programme

What support and resources can CPTH provide?

- Support from a dedicated project lead to provide guidance on the recruitment, enrolment and process of starting an apprentice
- Employer network meetings to share experience, practice, and resources
- A repository of templates and other resources such as examples of job adverts and learning plans
- Support with identifying levy transfer options and setting up a DAS account, if required
- **Training Programme:** [Integrated Pharmacy Apprenticeship Programme](#)
- **Training Provider:** [Buttercups](#)
- If you have any further questions please email nicola.arbon@nhs.net