



Level 7 Senior Leader Apprenticeship (Health and Care)

Executive MBA

CMI





We are Arden University

We help people thrive and succeed through **'real-world relevant' education**, that is:

- **Digital first – 100% online**
- **Flexible and convenient around learners lives**
- **Shaped by Employers**
- **Support on-the-job practical application**

“We chose to work with Arden University to deliver our programmes...because of their already existing excellent reputation in delivering apprenticeships, and the fact they are a modern university means they already have the expertise of delivering virtually ”

Corinna Thomas, NHS Leadership Academy



What is a Senior Leader Apprenticeship?

[Link to the apprenticeship standards for Senior Leader](#)

- An apprenticeship brings together **university study** and the invaluable **on-the-job practical application**
- **Fully funded** using your employers apprenticeship levy or with gifted levy from another organisation within the system, **meaning no student loan or debts** (Course fee = £14,000 per learner + EMBA at no additional cost).

[An Apprenticeship consists of the following components:](#)

- **Knowledge, Skills, and Behaviours** (*Learning, applying and collating portfolio to evidence competency*)
- **Live learning – Impact workshops and assessment sessions** - supporting the apprenticeship and the EMBA
- **Functional Skills** – Maths & English (*exemptions possible with valid evidence of prior learning*)
- **Off-the-job *(OTJ)** training, and other activities (*exposure to “on the job” employer led development activities*).

** the employer has a mandatory requirement to provide a minimum of 6 hrs OTJ per week, but more may be required to maximise learner potential*

What is off-the-job training?

The Government defines off-the-job training as:

'Training which is received by the apprentice, during the apprentice's normal working hours, for the purpose of achieving the knowledge, skills & behaviours of the approved apprenticeship referenced in the apprenticeship agreement.'

- Off-the-job training must deliver new learning that is directly relevant to the apprenticeship.
- It can take place at the apprentice's normal place of work, but it must not be part of their normal working duties.
- Students have to record off-the-job hours monthly, along with linking them to the KSBs. It's a monthly reflective account recorded on the apprenticeship system.

Off-the-job training activities



*The 6 hours is the minimum amount the employer must provide but there will be the requirement of additional hours of self guided study due to the Academic level of Higher Apprenticeships

Senior Leader Programme Details





Who is this Apprenticeship for?

Business / Division
Lead

Associate/ Assistant /
Executive Director

Chief Executive /
Operations Officer

Practice / General /
Registered Manager

Operations / Senior
Ward Manager

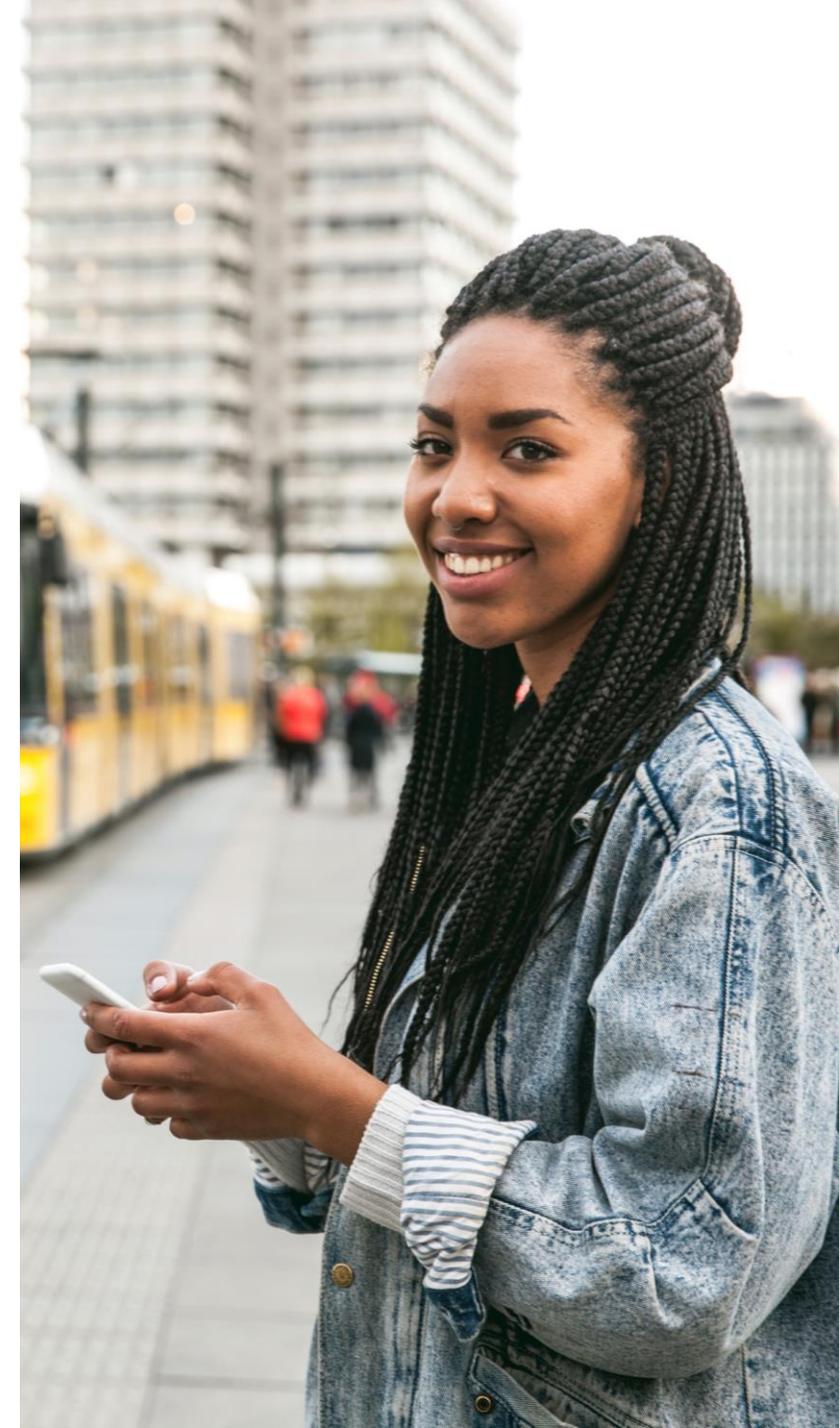
Head of Department

Or in a role that is/will be responsible for:

- Setting direction, vision, governance and providing a clear sense of purpose
- Providing clear and inclusive leadership.
- Identifying longer-term opportunities and risks using data
- Developing sustainable, ethical, innovative and supportive cultures
- Resources that may include budgets, people, assets and facilities.
- Staying up to date with innovation and championing its adoption.
- Keeping pace with - and responding to change - by leading agile transformation.
- Leading and promoting sustainable business practices.
- Responding and managing crisis situations.

Knowledge, Skills & Behaviours KSB's

The potential applicant/apprentice learner must have the exposure/responsibility within their role to meet the required occupational duties & KSB's required by the apprenticeship standard:



Apprenticeship Programme Model (inc. EMBA): up to 36 months inc. EPA

SLA plus Exec MBA: 180 Credits												
Total = up to 36 months, inclusive of EPA												
Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	
M1 Competitive Strategy 20 Credits			M2 Leading Global Teams and Organisations 20 Credits			M3 Financial Management 20 Credits			M4 Contemporary Marketing Communications Planning 20 Credits			
						EPA						
Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	
M5 Managing Digital Transformation and Innovation 20 Credits			M6 Project Analytics 20 Credits			Up to 5 months					Learners decide: exit with PG Dip or cont. to complete final req'ts of EMBA	
												Credits achieved pre-EPA: 120 PG Dip
Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	
M7 Business Transformation Project 60 Credits												Credits achieved post-EPA: 60 EMBA

Why is this Health & Care cohort so special?

- Apprentices will **join a dedicated cohort of health and care professionals working for organisations within the**  **Cambridgeshire & Peterborough Integrated Care System**
- **To facilitate and enable collaborative leadership learning, innovation and development** for those working within the Integrated Care System.
- Taught by **subject matter experts from our School of Health and Care Management**, apprentices will benefit from sector discussion, case studies, terminology and contextualisation.

What are the Entry Requirements?

- Be in employment with a **permanent contract** covering the **full duration** of the apprenticeship
- Have **full support** from the employer to meet the obligations required under apprenticeship regulations
- Be in the correct role to be exposed to the **KSB's – Knowledge, Skills & Behaviours** required by the apprenticeship standard?
- Have proficiency in the English language if any prior learning has not previously been taught in English (IELTS 6.0 / TOEFL iBT 80 or equivalent)
- Be a UK/EU/EAA resident for at least three years prior to starting the apprenticeship

It is a condition of apprenticeship funding, at any level, that all applicants can provide evidence of:

- GCSE English and Maths passes at grade A*- C/9-4 or equivalent **or**
- Commit to completing Functional Skills Level 2, as part of the apprenticeship

All applicants must also complete the mandatory initial assessment of Maths and English at the application stage

To qualify for the Executive MBA learners will also need:

- **A degree** equivalent to UK second class honours standard **and at least two years of relevant management and leadership experience.**

Or

- **Five years management experience (no degree required)**

How will you be assessed?

End of Module Assignments using a variety of methods

- Assignments
- Reports
- Practical exercises
- Projects
- Work-based projects
- Presentations
- Panel interviews

End Point Assessment:

- Strategic business proposal/presentation (4000 words)
- A portfolio of evidence
- Professional discussion with EPAO

Business Transformation Project (EMBA)

- Research project (15000 words)





What Qualifications will apprentice's achieve on successful completion?

Qualifications:

Level 7 Senior Leader Apprenticeship Qualification

Additional Awards upon completion of the apprenticeship:

- Executive MBA (Arden University)
- Level 7 Diploma in Strategic Management and Leadership Practice from the Chartered Management Institute (CMI)

Accreditations:

- Chartered Manager status (Chartered Management Institute (CMI))



Chartered Management Institute (CMI)

CMI are the awarding body for your apprenticeship and you will receive free membership for the duration of your studies, giving you access to:

1. CMI resources - including Management Direct platform and Development Centre to support teaching activities, research and professional development.
2. Access to, and opportunities to engage with a community of management professionals through our extensive calendar of event.
3. Regular membership and CPD emails

The opportunity to connect with other management professionals through a Mentoring service - and the opportunity to give back to others.

Early access to CMI insights and research

Access to CMI's quarterly publication [Professional Manager](#)

You will have access to Management Direct 'How to' Videos:

- [ManagementDirect - your online management resource](#)
- [An introduction for CMI members](#)
- [The keys to your apprenticeship journey](#)
- [How to browse for content](#)
- [How to access resources to support your apprenticeship qualification](#)

CMI [Learner induction](#) video will highlight these benefits.



Our Delivery Model



Digital Delivery – 100% Online

- **Flexible self-guided online learning**, 24/7 access to **iLearn**, Arden’s virtual campus, typically 10 lessons per module
- **Scheduled virtual, live teaching sessions**, hosted by our academic tutors online, most teaching is delivered via Zoom
 - 2-hour **Impact Workshops** to help you understand and develop your knowledge, skills and behaviours from the apprenticeship standard, work on your portfolio, stretch and challenge you, and learn from other apprentices.
 - 1-hour **Assessment Workshop** to set and provide guidance on module assessments.
 - 30-min **Seminar** as group question and answer session
- **Regular, virtual 1-2-1 Coaching**, typically every 4 weeks to support and facilitate continual workplace application of new KSB’s and e-portfolio evidence
- **Quarterly virtual progress review** with you, your Arden Coach and Line Manager **
- **Optional academic skills support sessions** - regular 1:1 sessions or workshops you can request to join as required, to support your approach to academic learning, writing and assessment e.g. presentation skills, Harvard referencing, time management etc

** Mandatory Line Manager presence required

Autumn Programme Overview Example

Programme Overview

Senior Leader Apprenticeship (Health and Care) plus Executive MBA

Level of Study	Module Code	Module Title	Duration	Year	Study Block(s)	Assessment Deadline	Taught Sessions	Self-Guided Study	Coaching	
7	BUS7014HAC	Competitive Strategy	1-Block	2023	Nov-Jan	15 January 2024	You will be placed into a cohort group with a regular study day and time slot for the duration of your programme. Taught sessions include: - Impact Workshops - Assessment Workshops - Seminars - Professional Practice Workshops (if applicable, programme-dependent) - Project Workshops - Resit Support Workshops	In addition to and alongside the timetabled teaching sessions in each study block, you should schedule time to complete the iLearn lessons and activities for each module.	You will attend 1:1 Coach Reviews and Tripartite Reviews regularly throughout each study block. Your coach will organise these with you on a 1:1 basis.	
	BUS7020HAC	Leading Global Teams and Organisations	1-Block	2024	Feb-Apr	08 April 2024				
	BUS7015HAC	Financial Management	1-Block	2024	May-Jul	01 July 2024				
	MKT7009HAC	Contemporary Marketing Communications Planning	1-Block	2024	Aug-Oct	14 October 2024				
	BUS7025HAC	Managing Digital Transformation and Innovation	1-Block	2024	Nov-Jan	20 January 2025				
	PRM7007HAC	Project Analytics	1-Block	2025	Feb-Apr	14 April 2025				
	Gateway and End Point Assessment Window (typically up to 5 months)				2025	May-Jul				
				2025	Aug-Oct					
RES7005HAC	Business Transformation Project	2-Block	2025	Nov-Jan		13 April 2026*				
			2026	Feb-Apr						

*Provisional assessment deadline, subject to final confirmation in 2024.

Autumn Timetable Example



Apprenticeships

Schedule of Timetabled Activity

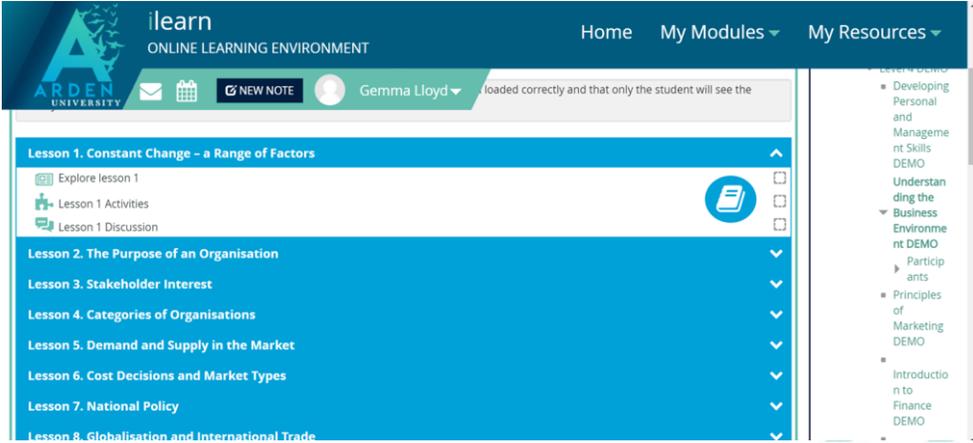
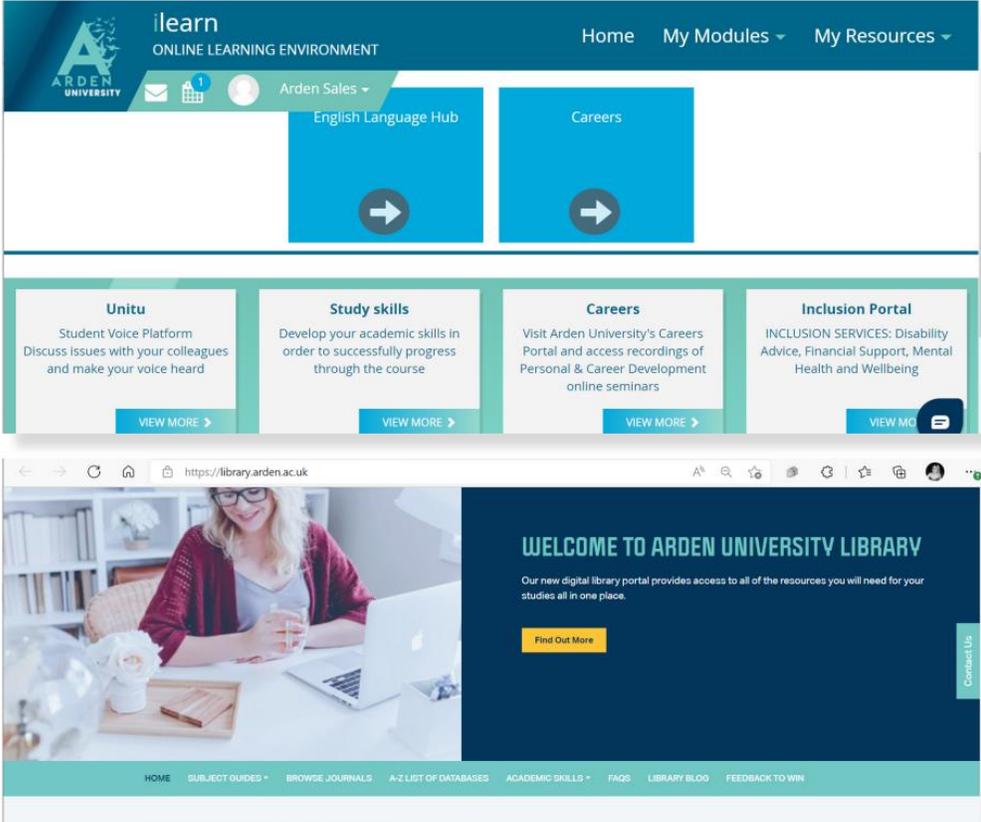
Programme: Senior Leader Apprenticeship (Health and Care) plus Executive MBA

Cohort: Oct 2023 SL Care Group A

Year	Study Block	Day	Date	Start	End	Session	Module Title	Module Code
2023	Nov-Jan	Tue	07 November 2023	09:15	11:15	Impact Workshop	Competitive Strategy	BUS7014HAC
		Tue	07 November 2023	11:30	12:30	Assessment Workshop	Competitive Strategy	BUS7014HAC
		Tue	07 November 2023	12:30	13:00	Seminar	Competitive Strategy	BUS7014HAC
		Tue	21 November 2023	09:15	11:15	Impact Workshop	Competitive Strategy	BUS7014HAC
		Tue	21 November 2023	11:30	12:30	Assessment Workshop	Competitive Strategy	BUS7014HAC
		Tue	21 November 2023	12:30	13:00	Seminar	Competitive Strategy	BUS7014HAC
		Tue	05 December 2023	09:15	11:15	Impact Workshop	Competitive Strategy	BUS7014HAC
		Tue	05 December 2023	11:30	12:30	Assessment Workshop	Competitive Strategy	BUS7014HAC
		Tue	05 December 2023	12:30	13:00	Seminar	Competitive Strategy	BUS7014HAC
		Tue	09 January 2024	09:15	11:15	Impact Workshop	Competitive Strategy	BUS7014HAC
		Tue	09 January 2024	11:30	12:30	Assessment Workshop	Competitive Strategy	BUS7014HAC
		Tue	09 January 2024	12:30	13:00	Seminar	Competitive Strategy	BUS7014HAC

Our Cloud Campus, ilearn

iLearn is our virtual classroom containing all modules, textbooks, essential reading materials, Arden's library with over 500,000 eBooks, articles, podcasts, videos, diary and lecture theatre all rolled into one, it truly is a **full university campus powered online.**



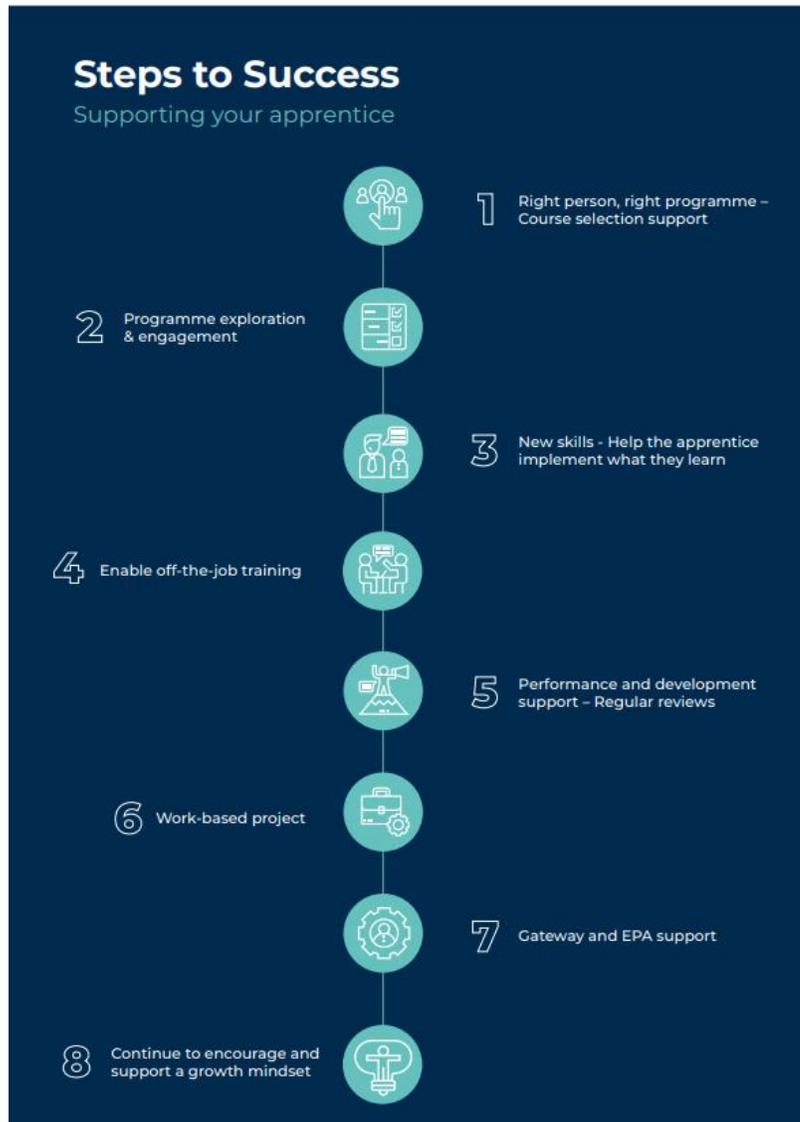
Supporting You Throughout



What can you expect from your coach?

- **Dedicated Coach: Point of contact for all your apprenticeship queries**
- **Meet every 4 weeks to provide coaching and support, review off-the-job activities**
- **Support you in developing and achieving the required level of KSB's**
- **Work with you in preparing for EPA** including evidence collation, e-portfolio construction and preparation of the business proposal scope document
- **Maintaining active participation from your employer**
- **Tripartite reviews with you and your employer (every 10-12 weeks)**
- **Maintain confidentiality**
- **Adhere to Safeguarding, British Values and Prevent policies as required**
- **Help keep you on track with all aspects, including English and Maths**
- **Signpost you to Arden's wealth of available support for all aspects of the programme**

Line Managers/workplace mentors – supporting your apprentice?



Line Managers eToolkit

Why choose to study with Arden University?



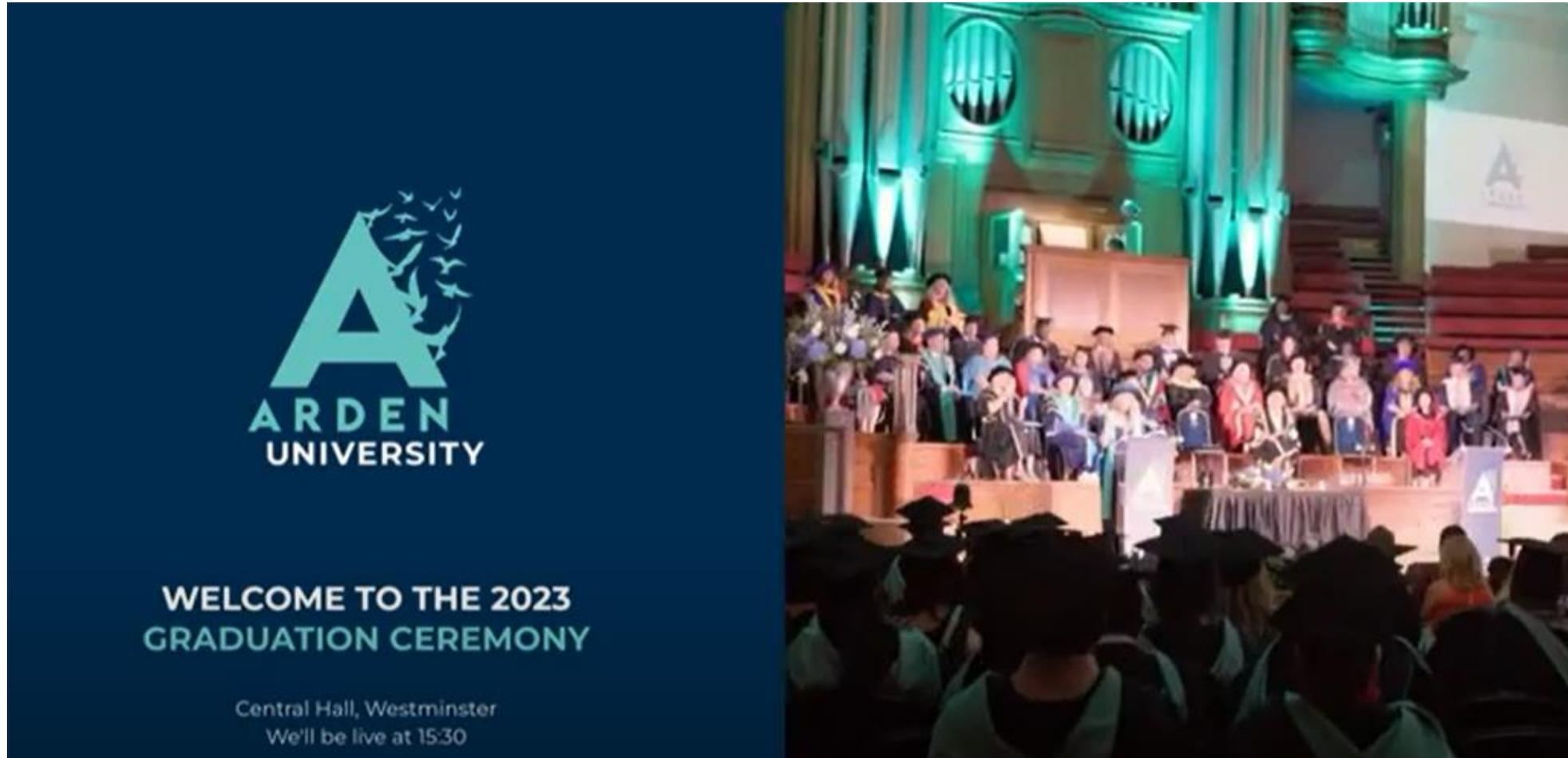
The Arden Difference



- **Arden University is award winning**, rated 4-Stars Excellent by our Employers
- **98% of our Apprentices say** “Arden give well-structured training to help me perform my job better”
- **We have our own taught degree awarding powers**, which means we have end-to-end control over the design, creation, delivery and award of all our programmes.
- **Our flexible digital delivery – 100% online** allows for more convenient learning and consistent experience that helps connect colleagues nationally overcoming geographical constraints and saves on time lost travelling.
- **Our apprenticeship programmes are vocational**, delivered by subject matter and industry experts, grounded in academic rigour, using pioneering and intuitive technology
- **Our industry recognised accreditations & complimentary professional memberships – CMI, CIPS & CILT and APM**
- **Our entry criteria is inclusive and flexible** enabling more people to access higher learning
- **And, we include the Executive MBA at no additional cost!**



Graduation Ceremony



Next Steps....





Enrolment Dates 2024

April 2024

Enrolment opens – Monday 6th November 2023

Enrolment closes – Friday 1st March 2024

Learning commences – Monday 29 April 2024

We recommend you apply asap to secure your place and to prepare for starting your apprenticeship learning experience.



Next Steps

Enrolment is open now for the next intake April 2024

- **Step 1 (System Partners) - Please send your expression of interest by the New Year to: cpicb.workforceprogrammes@nhs.net**
- **Step 1 (General Practice) – Please send your expression of interest by 05/01/2024 to ([Leadership - Training Hub \(cptraininghub.nhs.uk\)](http://cptraininghub.nhs.uk))**
- Once we receive confirmation of your approval to start application, our enrolment officers will send you a link to complete your online application with Arden University. (You will be required to upload supporting documents, so we recommend reviewing this [Link to Arden's Apprenticeship Application Guide](#))
- **Conditional offers will be confirmed after compliance checks** and must be accepted to secure your place
- **Onboarding** - Induction / Meet your Coach / Receive your Timetable
- **Learning commences – Monday 29 April 2024**

Useful Information

Link to the [apprenticeship standards for Senior Leader](#)

[Link to the Level 7 Senior Leader \(Health and Care\) Apprenticeship brochure](#)

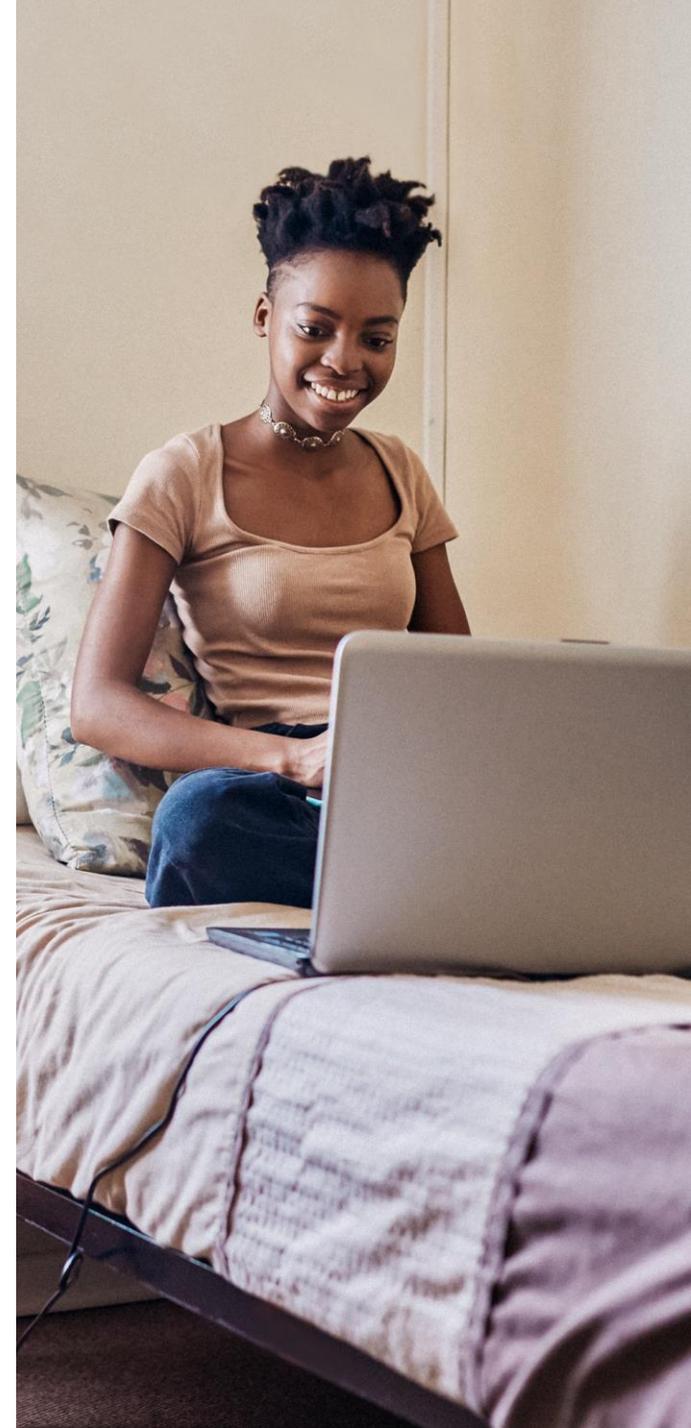
[Link to Arden's Apprenticeship **Application Guide**](#)

[Link to **Line Manager guide**](#)

[Link to the Senior Leader **Programme Handbook**](#)

[Link to **Upcoming events**](#) – information sessions and Impact Workshop Taster Sessions

[Hear from some of Arden's Apprentices' - their experience and impact](#)



Questions?



Find out more about our other
Degree Apprenticeships...

[Degree Apprenticeships | Arden University](#)





Developing Leadership Learning Pathways with Higher Apprenticeships in Business

Level 7 Senior Leader Apprenticeship (CMI)

(up to 24 months incl EPA)

plus option to top-up to an **Executive MBA**
at no additional cost
(allow up to additional 12 months)



For Senior Leaders with strategic management experience, keen to develop leadership skills and capabilities.

Level 6 Chartered Manager Degree Apprenticeship (CMI)

(36 months + EPA)

BA (Hons) Business & Management



Level 6 Project Manager Degree Apprenticeship (APM)

(36 months incl. EPA)

BSc (Hons) Project Management



Level 6 Supply Chain Leadership Professional Degree Apprenticeship (CILT, CIPS)

(36 months incl. EPA)

BSc (Hons) Supply Chain Management



Developing Leadership Learning Pathways with Higher Apprenticeships in Health & Care

Level 7 Senior Leader Apprenticeship - Health & Care (CMI)

(up to 24 months incl EPA)

plus option to top-up to an Executive MBA at no additional cost (allow up to additional 12 months)



For Senior Leaders with strategic management experience, keen to develop leadership skills and capabilities.

Level 7 Senior Leader Apprenticeship (CMI)

(up to 24 months incl EPA)

NHS Leaderships Rosalind Franklin



Level 6 Chartered Manager Degree Apprenticeship (CMI)

(36 months + EPA)

BSc (Hons) Health & Care Management

NHS Leaderships Mary Seacole



This is an ideal qualification for new or developing health and care managers looking to progress their career.



Safe, Happy, Successful Apprentices

Working together to ensure the safety, happiness and success of all our apprentices

- Safeguarding
- Prevent
- Fundamental British Values
- Online Safety

- Arden University Processes
- On Programme Proactive Care
- Employer Responsibilities
- Working together: Communication & Challenge





Thank you

Contact Us:

degreeapprenticeships@arden.ac.uk

(0)2476 515 700 (choose option for degree apprenticeships)