

## **Education and Inclusion GP – Job Description**

<b>Title:</b>	<b>Education and Inclusion GP</b>
<b>Duration of role:</b>	5 months commencing November 2025
<b>Salary:</b>	SLA - 1 session per week
<b>Hours of work:</b>	4 sessions per month (16 hrs 40 mins)
<b>Location:</b>	Cambridgeshire and Peterborough
<b>Accountability:</b>	<b>Head of Cambridge &amp; Peterborough Training Hub</b>

### **Job Purpose:**

The Training Hub is responsible for initiatives that attract, develop and support the General Practice workforce in Cambridgeshire and Peterborough (C&P). The service is funded through NHSE funding.

The role is a fixed term contract to work with the GP workstream and the local training programmes across C&P.

C&P runs a monthly GP/ACP education programme and GP Fellowship programme and are continually expanding our offer with a key goal to ensure a balanced programme to meet the needs of all clinicians.

It is expected the successful individual will be motivated to develop and grow their skills as an educator alongside supporting Cambridgeshire and Peterborough General Practice.

This role will provide an opportunity for a GP with an interest in education to progress their skills in delivering a regular remote and face to face education programme, participate in planning, organising and advertising retention and education programmes. The role will also involve expanding understanding of the differing needs of the diverse workforce in Cambridgeshire and Peterborough and supporting access to education and Training Hub programmes in line with this.

In this role you will be supported and work closely with the Training Hub GP team to achieve the objectives and deliverables.

### **Role and Responsibilities**

- Supporting International Medical Graduates (IMGs) as they enter the workforce. Leverage Training Hub networks and programmes to enhance understanding of the diverse needs within our workforce, and to support equitable access to Training Hub opportunities. Where gaps exist, suggest ways the Training Hub can better meet the needs of our diverse GP population.

- Support with the welcome to C&P event in March 26. Support in facilitating our annual education event in March 26 for GP trainees to prepare them for CCT.
- Co-hosting and support developing GP/ACP education sessions
- Support facilitation of GP fellowship sessions
- Support Early career Lead in Developing the GP Bulletin
- Promoting career opportunities in GP
- Providing support for new education initiatives

### **Payment and Timeframes**

This role is for 4 sessions per month, from November 2025-March 2026. Payment is at £285 per session.

1 session a week to be worked as agreed to support the GP ACP education programme, the GP fellowship education programme and develop an education project in line with the team's objectives.

It is desirable for the successful candidate to be available on a Tuesday in line with the Training Hub GP clinical team to embed and work well within the GP workstream and once a month on a Thursday morning when Fellowship education sessions take place.

**The role summary is not intended to be an exhaustive list of duties, it aims to highlight the main responsibilities of the post.**

Person Specification	
Essential	Desirable
<b>Experience</b>	
<ul style="list-style-type: none"> <li>• Minimum 1 years post CCT GP</li> <li>• Working 3 clinical sessions per week/12 clinical sessions a month in a Cambridgeshire and Peterborough practice</li> <li>• Good understanding of GP retention initiatives in Cambridgeshire and Peterborough supported by the Training Hub</li> <li>• Have an active interest in medical education</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrate active participation in Cambridgeshire and Peterborough GP retention initiatives supported by the Training Hub</li> <li>• Lived experience of being an international medical graduate with personal insights to help guide and mentor other IMGs is desirable and will be valuable in this role</li> <li>• A genuine passion to support peers through shared experience and practical guidance</li> </ul>
<b>Essential</b>	<b>Desirable</b>
<b>Skills</b>	
<ul style="list-style-type: none"> <li>• Motivational and negotiating skills to encourage collaborative working</li> <li>• Competent with Microsoft products with the ability to present effectively for a range of audiences using Teams, Outlook, Word, Excel, PowerPoint and zoom</li> <li>• Excellent interpersonal and communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrate capability to plan over short, medium and long-term timeframes and adjust plans and resource requirements accordingly</li> </ul>
<b>Essential</b>	<b>Desirable</b>
<b>Behaviours and Values</b>	
<ul style="list-style-type: none"> <li>• Ability to build relationships with a wide range of stakeholders</li> <li>• Work as part of a wider team to foster a growth in culture of positive learning environment for all learners</li> </ul>	<ul style="list-style-type: none"> <li>• Skilfulness in providing feedback which, at times, may be challenging and require negotiation of difficult conversations</li> <li>• Ability to prepare and produce concise yet insightful communications for dissemination to a broad range of stakeholders, including those who are in a senior role</li> </ul>

Essential	Desirable
Personal Qualities	
<ul style="list-style-type: none"> <li>• Enthusiasm, adaptable and 'can do' attitude</li> <li>• Ability to listen to needs of others</li> <li>• Self-motivated and a motivator of others</li> <li>• High expectations for quality</li> </ul>	